

# **TOWN OF DAVIE**

## **OFFICE OF THE TOWN ADMINISTRATOR**

### **MEMORANDUM**

To: Honorable Mayor and Town Council

From: Ken Cohen, Assistant Town Administrator

Date: September 11, 2003

Subject: Fiscal Year 2004 Budget Highlights

The purpose of this memorandum is to advise you of what staff believes are significant issues contained within the budget. The following information can be easily categorized into three arenas. The first is general information about the budget, second is a highlight on new or proposed revenues and the third is to highlight general expenditure issues.

#### **General Information:**

- The operating millage is 5.1086 mills, and has not changed since 1994.
- Debt service millage dropped almost 20% to 0.5098 mills.
- The General Fund appropriation for fiscal year 2004 is \$67,926,726 or 7.3% higher than last year
- The total appropriation for all funds is 11.1% higher than last year.
- The adopted budget reflects the transfer of the Community Redevelopment Agency out of the General Fund and into a special revenue fund with an estimated revenue and appropriation of \$1,652,069.
- The Town is creating a new "Storm Water Fund", a business like entity that will generate about \$970,000 in revenue, to be used to address drainage issues town wide.

#### **Proposed Revenues:**

- The Town Council has adopted a new rate table at a \$58 per year residential assessment which generates about \$2.7 million to defer some of \$3.45 million cost of fire operations in the Fire Department.
- The Town Council will implement a new storm water fee rate table with a \$12 per year single family residential billing.

#### **Expenditures:**

The annual budget provides increased appropriations on several issues.

- The Police Department has seven (7) new officers added in the budget due in part to a Department of Justice grant. Pursuant to bargaining agreement contract, the budget provides a 3% wage adjustment that will begin on the first full pay period in October.
- The Fire Rescue Department budget incorporates twenty (20) new positions – sixteen (16) firefighters and four (4) support personnel. The positions will be filled in a phased approach over the course of the year. Pursuant to bargaining agreement contract, the budget provide a 5% wage adjustment that will begin on the first full pay period in October.

- The budget provides for a 3% wage adjustment for all non-represented employees that will begin on the first full pay period in October.
- Five (5) employees were added in the Storm Water Fund to maintain infrastructure.
- Negotiations continue with the Federation of Public Employees bargaining units for both the white and blue collar employees.

# **TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** William F. Underwood II, Budget & Finance Director/797-1050

**SUBJECT:** Ordinance

**AFFECTED DISTRICT:** Town Wide

**TITLE OF AGENDA ITEM:** AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, ADOPTING THE BUDGET FOR THE TOWN OF DAVIE FOR THE FISCAL YEAR 2004.

**REPORT IN BRIEF:** This ordinance is necessary to adopt the fiscal year 2004 budget. Each year, the Town must adopt a new year budget for the fiscal year, which runs October 1st through September 30th. Two meetings are held each September, the second, must be published in the newspaper. The proposed millage rate is 5.1086 for operating and .5098 for debt service, for a total of 5.6184.

**PREVIOUS ACTIONS:** N/A

**CONCURRENCES:** N/A

**FISCAL IMPACT:**

Has request been budgeted? N/A

If yes, expected cost:

Account Name:

Additional Comments:

**RECOMMENDATION(S):** Motion to approve the ordinance.

**Attachment(s):**

Ordinance

Estimated Revenues & Appropriations (Exhibit "A"-provided separately)

FY2004 Budget

ORDINANCE \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, ADOPTING THE BUDGET FOR THE TOWN OF DAVIE FOR THE FISCAL YEAR 2004.

WHEREAS, the Town of Davie must propose and adopt a budget for the 2004 fiscal year; and

WHEREAS, the Town Council has, in accordance with the Town Charter, considered the proposed budget and has considered amendments to it; and

WHEREAS, appropriate notice has been given and the required publications made.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. That the proposed budget, after public hearing, discussion, and amendments thereto for the 2004 fiscal year is hereby submitted in accordance with Exhibit "A," attached hereto.

SECTION 2. That the Town Council of the Town of Davie does hereby adopt said budget for the 2004 fiscal year.

SECTION 3. That the Town Council of the Town of Davie does hereby provide that the fiscal year 2004 budget may be amended from time to time by resolution of the Town Council of the Town of Davie.

SECTION 4. That the Town Council of the Town of Davie does hereby provide that the fiscal year 2004 for Contingencies may be transfered from time to time by the Town Administrator of the Town of Davie

SECTION 5. This ordinance shall take effect immediately upon its passage and adoption.

PASSED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

PASSED ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

Exhibit “A”

Provided

Under

Separate

Cover

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